



**SAFETY AREA** - keep important text and images inside this area  
0.0625 inch Inside TRIM EDGE. For a business card, this area is 3.375 x 1.875 inches

**TRIM EDGE** - Your project will be cut on this line -  
Finished trimmed size is 3.5 x 2 inches

**BLEED AREA** - extend the background or images that touch the TRIM EDGE after being  
TRIMMED to 0.0625 inch past the TRIM EDGE - this area should extend to 3.625 x 2.125

When making a PDF of your finished file -

- 1) Remove or turn off the layer with this template
- 2) Choose the options to print crops and bleeds is selected